



ST. URSULA
VILLA



PRESIDENT

Search Prospectus

St. Ursula Villa is a premier, co-educational, independent Catholic school recognized for providing an outstanding education and instilling the Ursuline charism in students. Founded in 1910 and established at its current location in 1960, St. Ursula Villa is the only Ursuline school in the Cincinnati region serving early childhood through 8th grade.

St. Ursula Villa is seeking a **President** to serve as the chief executive officer responsible for furthering the school's mission, developing and implementing long-range strategic plans, and guiding institutional growth. The President will have oversight of the administrative leadership team responsible for academics, faith formation, development, enrollment, marketing, communication, technology, finances, and facilities. The successful candidate will be a proven leader with a commitment to the Villa's mission. This individual will be an exceptional manager, motivating leader, and relationship builder. The President reports to the school's Board of Trustees and collaborates with the Ursulines of Cincinnati, the Ursuline Education Network, and the Cincinnati Archdiocesan Catholic Schools Office.

“St. Angela Merici advises, ‘Never cease to cultivate the vine that has been entrusted to you.’ I have experienced the dedication of the Board members, administrators, and teachers. They recognize and shoulder their responsibility to articulate and foster the Catholic and Ursuline mission of St. Ursula Villa.”

- Sister Margie Efke, OSU/St. Ursula Villa Board Trustee

Believe in the Villa Values

Our Mission

St. Ursula Villa is an independent Catholic school educating students from early childhood through eighth grade. Rooted in the Ursuline tradition, we cultivate excellence in a Christ-centered community through spiritual formation, academic growth, whole child development, and service to others.

Characteristics of an Ursuline Education

Our founding Sisters, the Ursulines of Cincinnati, started St. Ursula Villa based on the teachings of Saint Angela Merici.

St. Ursula Villa's Core Values

- Christ-centered spirit of St. Angela Merici
- Recognition of the dignity and gifts of all students
- Emphasis on the development of the whole person
- Academic excellence in all subjects
- Commitment to Christian service
- Emphasis on diversity within the school
- Personal care for the individual
- Spirit of optimism and openness
- Strong family spirit within the school



ST. URSULA
VILLA
EDUCATION | FAITH | COMMUNITY

VILLA FAST FACTS
& POINTS OF PRIDE



Outstanding programs for Toddler through Junior High boys & girls

22-acre historic Mt. Lookout campus



1:12 teacher student ratio,
16 years average faculty teaching experience

KDN-8th Spanish & French, 7th & 8th Latin



Small, ability-based 3rd-8th grade Math classes

Music, Art, Drama & other performance opportunities



Community outreach & spiritual development

Nature Trails & hands-on learning



35 Greater Cincinnati zip codes represented

65% Catholic, 35% other faith traditions



Cincinnati's only independent Catholic elementary school in the Ursuline tradition

VILLA GRADUATES: THE CLASS OF 2022

\$452,200

value of merit scholarships offered

51%

graduates received merit scholarship offers

100%

acceptance rate into first-choice school

45%

graduates started in Villa preschool

Discover the Villa Values

Location

St. Ursula Villa is located in the Mt. Lookout neighborhood of Cincinnati, approximately 6 miles from downtown Cincinnati. The greater Cincinnati region encompasses over 50 unique neighborhoods in southwestern Ohio, northern Kentucky, and southeastern Indiana. Known as the Queen City, Cincinnati is home to Fortune 500 companies, nationally recognized hospitals, major colleges and universities, professional sports, and a vibrant arts community.

History

The Ursuline Sisters of Cincinnati trace their origin to the foundress, St. Angela Merici. She gathered a group of women who became leaders in the community and promoted Christian living in the home. The Ursulines spread throughout Europe and their chief work became education.

In 1910, at the invitation of Archbishop Henry K. Moeller, Mother Fidelis Coleman and a small group of Ursuline sisters arrived in Cincinnati to begin the task of educating the city's youth in the Ursuline tradition. That first year, 63 pupils enrolled at Saint Ursula Academy in Walnut Hills. The grade school was co-educational while the high school was for girls only. In the ensuing years, the Sisters established a reputation for academic excellence. In order to accommodate continued expansion, the Sisters bought the R.K. LeBlond estate in 1960, current location of St. Ursula Villa.

The 22-acre estate offers a unique setting and rich history. The campus has been updated over the years to accommodate increased enrollment and additional learning opportunities. The most recent capital campaign was completed in 2015-16 with a newly constructed junior high wing, updated main school classrooms, and the addition of early childhood classrooms to the historic Manor House.

Today, 440 children from preschool through eighth grade are enrolled at St. Ursula Villa. Exceptional teachers provide a challenging and supportive learning environment. Specialty classes include art, music, foreign language, physical education, STEM, and library. Support services include a speech pathologist, counselor, and learning and remedial specialists. St. Ursula Villa also offers after-school care and summer camp programs. The school leadership is committed to carrying out the mission and vision of the Ursuline Sisters and maintaining the Ursuline charism.



Prepare with the Villa Values

“St. Ursula Villa graduates consistently excel in high school, college, and career. They can be found as leaders in business, law, medicine, education and non-profit programs. The academic, spiritual, and moral grounding from the Villa provides our students with the framework for leading fulfilling, valuable lives.”

- Jill Moormann, Teacher/Director of Junior High Programs

The Villa Values of Education, Faith, and Community are evident every school day at St. Ursula Villa where emphasis on academic excellence and whole child development truly shape the lives of our children – the leaders of tomorrow. Our Portrait of a Graduate defines the outcome of a St. Ursula Villa education. The four defining characteristics of a St. Ursula Villa graduate are: lifelong learner, confident and engaged individual, compassionate citizen, and respectful advocate. These characteristics are promoted in each student.

Education



- Teachers and parents partner to foster a dynamic academic experience where each child reaches their fullest potential.
- Dedicated teachers identify individual learning styles, provide challenge and support, nurture spiritual and emotional growth, and educate the whole child.
- Small classes and individualized instruction foster students' growth into responsible, respectful, academically prepared young adults.
- Foreign language instruction beginning in kindergarten.
- Specialty classes in art, music, library, physical education, and STEM.
- Extracurricular activities, athletics, and clubs that promote learning beyond the classroom.

Faith



- St. Ursula Villa is Cincinnati's only independent Catholic school in the Ursuline tradition serving early childhood through eighth grade.
- The characteristics of an Ursuline education form the Villa's core values and are integrated into the school culture.
- We welcome families from all faith backgrounds across the greater Cincinnati region.
- Weekly masses are celebrated in the Main School. The Manor House Chapel offers a peaceful space for students, staff, and families to gather in prayer. Student-led liturgies and prayer services provide opportunities for leadership as well as individual spiritual growth.
- Students prepare for and receive sacraments of Reconciliation, First Holy Communion, and Confirmation.
- Other faith celebrations include: May Crowning, Pet Blessing, Stations of the Cross, and Advent Prayer Service.

Community



- Extraordinary family-centered school community.
- Often described as a “family of families,” parents, students, and teachers form strong connections through school activities, sporting events, and social functions.
- School-wide community service projects and class-based activities develop a sense of volunteerism and giving to others.
- A foundation for a lifetime of academic success, friendships, and community.
- Active Villa Parents Organization and Boosters Organization engage parent volunteers to support school events and extra-curricular activities.

Further **the Villa Values**

The next President must provide dynamic, mission-focused leadership.

Expectations & Responsibilities

Catholic and Ursuline Identity

The President will ensure that the Catholic values and Ursuline identity are espoused in the mission and vision, reflected in the school's programs and policies, realized through the work of the teachers and staff, and communicated with internal and external stakeholders.

Strategic Growth Plan

St. Ursula Villa completed a year-long process to update the school's strategic plan and chart a course for the future. Led by the Board of Trustees and the school administration, the planning process engaged the entire St. Ursula Villa community to examine strengths, opportunities, challenges, and solutions. The President will be responsible for the implementation and execution of the strategic growth plan.

Academic Excellence

The President must be dedicated to academic excellence across all disciplines. The President will support the Principal and Director of Early Childhood to develop and implement policies and programs to meet the educational needs of all students. Maintaining an excellent academic program will include recruiting, supporting, and retaining exceptional teachers and staff.

Financial Stability and Sustainability

The President will develop long-range financial plans to stabilize tuition revenue through enrollment management, support the priorities of the strategic plan, and address long-term capital needs. The President will serve as a major gifts officer by developing relationships with potential donors and soliciting parents, alumni, foundations, trusts, organizations, and other individuals. The President will optimize fundraising efforts and build the endowment.

Communication and Community Engagement

The President must be able to clearly articulate the school's mission and vision and obtain buy-in from stakeholders. Through the development of partnerships, building of trust, and fostering collaboration, the President will motivate all members of the St. Ursula Villa to reach common goals.





Candidate Qualifications & Skills

The President is to serve as the chief executive officer. The ideal candidate is a Roman Catholic committed to the mission, vision, and values of St. Ursula Villa. They must also demonstrate the following:

- Exceptional communication and interpersonal skills, including a proven ability to engage and inspire a wide range of stakeholders, both internal and external.
- Proven track record of achievement in or transferable skills with respect to development, fundraising, or other business/institutional development (e.g., annual fund, endowment, capital campaign, planned giving).
- Knowledge of early childhood and elementary programs with strong skills in the areas of strategic planning and mission effectiveness.
- Solid business and financial acumen.
- Proven success managing and developing a senior team and providing day-to-day leadership; ability to identify key metrics and hold individuals and teams accountable for achieving goals.
- Understands and relates to the students and families served by the school.
- Experience working with boards and engaging volunteers and donors to support a mission-driven organization.
- Bachelor's degree required; Master's preferred.
- Able to complete all requirements of the Decree on Child Protection for the Archdiocese of Cincinnati.

Interested individuals with questions about the position, or those wishing to recommend someone for the position, are encouraged to contact Peter Stautberg, Vice Chair, St. Ursula Villa Board of Trustees at pstautberg001@gmail.com or (513) 708-5363. The Board of Trustees is accepting applications. To ensure full consideration, please submit cover letter and resume by October 21 to: boardoftrustees@stursulavilla.org.